

**GENERAL BROWN CENTRAL SCHOOL DISTRICT**  
**BOARD OF EDUCATION**  
17643 Cemetery Road - P.O. Box 500 - Dexter, New York 13634  
**REGULAR MEETING**  
**Monday February 12, 2018 5:30 p.m.**  
General Brown Room - Jr./Sr. High School

**MINUTES**

**MEMBERS PRESENT:** Jeffrey West, President; Daniel Dupee II, Vice President; Sandra Young Klindt; Brien Spooner; Jamie Lee; Albert Romano, Jr.; Natalie Hurley (arrived 5:35 p.m.)

**OTHERS PRESENT:** Barbara J. Case, Superintendent of Schools; Lisa K. Smith, Executive Director of Administrative Services; Babette Valentine, Curriculum Coordinator; Nicole Donaldson, Principal Jr.-Sr. High School; Kylee Monroe, Director of Student Services; Debra Bennett, District Clerk

**1. CALL TO ORDER & PLEDGE OF ALLEGIANCE**

The meeting was called to order at 5:30 p.m. by President West, followed by the Pledge of Allegiance.

**2. APPROVAL OF AGENDA**

Motion for approval was made by Sandra Klindt, and seconded by Daniel Dupee, with motion approved 6-0.

**3. PUBLIC COMMENTS - Mrs. Tonia Stephenson (unable to attend)**

**4. CONSENT AGENDA**

Motion for approval was made by Albert Romano, and seconded by Sandra Klindt, with motion approved 6-0.

(A) Approval of Minutes as listed:

- January 8, 2018 - Regular Meeting

(B) Approval of Building and Grounds Requests as listed:

- JSBS Fisher Field - March 21,31 and April 8,11,14,21, 2018 with times as per schedule - Jefferson Community College - Intercollegiate Athletics
- JSBS gymnasiums - February 10-11, 2018 from 7:30 a.m. to 9:00 p.m. and 7:30 a.m. to 6:00 p.m. - Victory Athletics - basketball tournament
- JSBS turf field - April 8, 2018 from 8:00 a.m. to noon and April 15, 2018 from 10:00 a.m. to 2:00 p.m. - Unity Lacrosse - tryouts

(C) Approval of Conferences and Workshops as listed:

- Albert Romano, Jr. - JLSBA Mid-Winter Dinner Meeting with expenses "*Legislative Advocacy: NYSSBA Advice & Strategies*" - Ramada Inn, Watertown - January 25, 2018
- Natalie Hurley - Jefferson-Lewis School Boards Association "*Legislative Breakfast*" with expenses - Case Middle School, Watertown - February 2, 2018
- Barbara J. Case - The Council of School Superintendents' Institute - Renaissance Albany Hotel - February 8, 2018
- Barbara J. Case - NNY Fort Drum Chapter of AUSA "*This Is A Soldier: 101*" - Italian-American Civic Association - February 13, 2018
- Barbara J. Case - Utica National School Risk Management Seminar "*Understanding Mental Health: Shining Light On The Invisible*" - Hilton Garden Inn, Watertown - March 27, 2018

(D) Approval of Conferences and Workshops as per *My Learning Plan* Report 2/8/18

(E) Approval of Financial Reports / Warrants for December 2017

**5. BOARD MEMBER'S REPORTS / STAFF MEMBER REPORTS / PRESENTATIONS**

(A) Board Member Reports (none)

(B) Staff Member Reports (as provided)

— Ms. Hurley joined the meeting at 5:35 p.m.

(C) Presentations:

Babette Valentine, Curriculum Coordinator and Kylee Monroe, Director of Student Services provided an overview of our Response to Intervention Plan, and how the multi-tiered approach is designed to help struggling students and support their success.

**6. ITEMS FOR BOARD INFORMATION / DISCUSSION**

- (A) Information - There are **Budget Advisory Workshop** meetings tentatively scheduled for Wednesdays, March 7<sup>th</sup> and April 4<sup>th</sup> beginning at 6:00 p.m. in the cafeteria of the Jr.-Sr. High School
- (B) Information - Members of the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Educational Services (BOCES) whose terms will expire on June 30, 2018 are as follows:
  - Lynn A. Murray - Copenhagen Central School District
  - Michael F. Young - Lowville Academy and Central School District
  - Sandra Young Klindt - General Brown Central School District
- (C) Information - Dr. Sandra Young Klindt's term serving on the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Education Services (BOCES) will expire June 30, 2018. **Nominations for members to the BOCES Board will be accepted at the March 12, 2018 Board of Education meeting**, and submitted to Jeff-Lewis BOCES by March 19, 2018.

— Mrs. Klindt indicated that she would like to be considered for re-election to the BOCES Board of Education and asked for Board members' support.

- (D) Information - Jefferson-Lewis BOCES Component school district Boards of Education and Trustees will vote on the Election and Proposed 2018-2019 BOCES Administrative Budget on April 18, 2018. **A special meeting of the Board of Education for the purpose of the BOCES vote/election will be held on Wednesday, April 18, 2018 at 7:00 a.m. in the District Conference Room.**
- (E) Information - Jefferson-Lewis BOCES Component School Districts Calendar for 2018-2019  
Mrs. Case shared information regarding two draft calendar options being considered by area Superintendents. The Board will be asked to approve the 2018-2019 District Calendars at their March meeting.
- (F) Information / Discussion - 2nd Quarter Marking Period Data for review

**7. ITEMS FOR BOARD DISCUSSION and ACTION**

- (A) 2<sup>nd</sup> Reading and Adoption of the following policies:  
Motion for the adoption of the following policies was made by Brien Spooner, and seconded by Sandra Klindt with the motion approved 7-0.
  - Policy #5761 as revised - *Drug and Alcohol Testing*
  - Policy #7330 as revised - *Searches and Interrogations*
  - Policy #7530 as revised - *Child Abuse and Neglect / Maltreatment*
- (B) Approval of Biennial Review: **BE IT RESOLVED**, that the General Brown Central School District Board of Education takes action to approve the **Biennial Review of the Plan for Commissioner's Regulations Part 100.11 School Based Planning and Shared Decision Making**  
Motion for approval was made by Brien Spooner, and seconded by Sandra Klindt, with motion approved 7-0.
- (C) Approval for **Family and Consumer Sciences / FCCLA students** to attend overnight competition from March 22-23, 2018 at the Double Tree Inn, East Syracuse, NY  
Motion for approval was made by Albert Romano, and seconded by Brien Spooner, with motion approved 7-0.
- (D) Approval to revise the **2017-2018 District Calendar** and the **2017-2018 10-Month Staff Calendar** to include **Monday, May 14, 2018 as a Superintendent's Conference / Professional Development Day**  
Motion for approval was made by Sandra Klindt, and seconded by Daniel Dupee, with motion approved 7-0.
- (E) Approval of **Committee on Special Education Reports**  
Motion for approval was made by Sandra Klindt, and seconded by Brien Spooner, with motion approved 7-0.

**8. ITEMS FOR BOARD ACTION - PERSONNEL**

Motion for approval was made by Jamie Lee, and seconded by Sandra Klindt, with motion approved 7-0

(A) Retirements as listed: (none)

(B) Resignations as listed: (none)

(C) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary or Tenure Track Appt. (if applicable)	Effective Date
Rebecca Beaudoin	Teacher Assistant		4-Year Probationary Tenure Track Appointment commencing 1/25/18-1/24/22	
Desiree M. Zimmer	Substitute Bus Driver	\$14.89 per hour	n/a	2/13/2018
Jay E. Zimmer	Substitute Bus Driver	\$14.89 per hour	n/a	2/13/2018
Sally A. Walters	Substitute Teacher	\$85 per day	n/a	2/13/2018
Bruce W. Schultz	4.5-Hour Bus Driver	\$12,061 annually (prorated), Step 1	n/a	2/13/2018

(D) PAID Coaching Appointments as listed:

Name	Spring 2017-2018 Sports	Coaching Certification	Effective Date
Richard J. Purvis	Boys Varsity Lacrosse	Professional Coaching License****	2/13/2018
Chad W. Parker	Bays Varsity Lacrosse	Professional Coaching License****	2/13/2018
James Blunden	Boys JV Lacrosse	Teacher Coach*	2/18/2018
Andrew R. Derouin	Boys JV Lacrosse	Temporary Coaching License****	2/18/2018
Katie St. Pierre	Girls Varsity Lacrosse	Teacher Coach*	2/13/2018
Kennady D. Eager	Girls Modified Lacrosse	Temporary Coaching License****	2/13/2018
Jared R. Knowlton	Baseball	Teacher Coach (PE)*	2/13/2018
Lindsay Hanson	Varsity Softball	Teacher Coach*	2/13/2018
Lindsay Labiendo	JV Softball	Teacher Coach*	2/13/2018
Malcolm Jones	Modified Softball	Teacher Coach*	2/13/2018
Jon Murphy	Golf	Teacher Coach*	2/13/2018

(E) UNPAID Coaching Appointments as listed:

Name	Spring 2017-2018 Sports	Coaching Certification	Effective Date
Stacy Bauter	Girls Varsity Lacrosse	Professional Coaching License****	2/13/2018
Gary D. Black	Baseball	Temporary Coaching License****	2/13/2018
Patricia VanTassel	Varsity Softball	Temporary Coaching 2 <sup>nd</sup> Renewal****	2/13/2018

**Coaches possess the following [as mandated by NYSED]:**

Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance / [Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences as required] \*

Non-Teaching Temporary or Professional Coaching License and/or 2<sup>nd</sup> - 4<sup>th</sup> Renewal as required: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance \*\*\*\*

**9. ITEMS FOR BOARD ACTION - FINAL FINGERPRINT CLEARANCE**

Motion for approval was made by Brien Spooner, and seconded by Sandra Klindt, with motion approved 7-0.

(A) FINAL Fingerprint Clearance - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees’ fingerprints for employment have been submitted to NYSED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- Sally A. Walters - Substitute Teacher
- Timothy J. Monaghan - Volunteer

**10. SUPERINTENDENT’S REPORTS**

- (A) Business Official - Mrs. Smith
- (B) Superintendent - Mrs. Case

**11. CORRESPONDENCE & UPCOMING EVENTS** as provided

**12. ITEMS FOR NEXT MEETING** - March 12, 2018 - General Brown Room / Jr.-Sr. High School

**13. PROPOSED EXECUTIVE SESSION**

A motion is requested to enter executive session for the discussion of litigation strategy regarding two current specific legal matters.

Motion was made by Daniel Dupee, and seconded by Brien Spooner, with motion approved 7-0. Time entered: 6:10 p.m.

— Mrs. Bennett was excused from the meeting at 6:10 p.m. The following motions were provided by Superintendent Case.

**14. ADJOURNMENT OF EXECUTIVE SESSION**

A motion was requested to adjourn the executive session and reconvene the regular meeting.

Motion was made by Brien Spooner, and seconded by Daniel Dupee, with motion approved 7-0. Time adjourned: 6:20 p.m.

**15. ADJOURNMENT OF REGULAR MEETING**

There being no further business or discussion, a motion was requested to adjourn the regular meeting.

Motion was made by Daniel Dupee, and seconded by Jamie Lee, with motion approved 7-0. Time adjourned: 6:20 p.m.

Respectfully submitted:

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Debra L. Bennett, District Clerk

\*Supporting documents may be found in supplemental file dated February 12, 2018